## Chimney work

From: Ted Jendzejec (universalpropmgmt-mail-system@universalpropmgmt.mailer.appfolio.us)

To: langrsh@yahoo.com

Date: Wednesday, October 25, 2023 at 12:00 PM EDT

Good afternoon,

As a heads up to all owners, it is imperative that you make sure your wood/pellet stoves' doors and vents (if any) are completely closed. If they are not completely closed it most likely will result in brick dust being drawn into your unit. If your stove doors are closed you will be fine.

I've instructed Masonry Unlimited to check the units before beginning work on each building as well.

Thank you for your attention in this matter.

Ted Jendzejec Property Manager Universal Property Management 603-766-4876 x120