

**Northern Woods
Property Services**

PO Box 1288
Conway, NH 03818
(603) 356-3536

March 26, 2000

To: Northface Property Owners

From: Phil Tarr, Property Manager



Re: Storage Bins

You may recall receiving a letter from Al Landano in July, 1999 regarding storage bins in building three and four. Al requested that you get back to him with the bin number you are using so that an accurate assignment of the limited amount of bins could be made. Although many of you have replied, and we appreciate your response, some have not, and the problem persists. In order to complete the numbering project as mandated by the Board of Directors, we need to move ahead with a plan that brings this issue to resolution. In this respect, we have allocated numbers to bins that are synonymous with unit numbers as follows: 1, 2, 4, 5, 6, 7, 8, 9, 10, 12, 14, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 30, 31, 32, 33, 34, 36, 37, 38, 39, 40, 41, 42, and 43.

The following bins, in most cases, are in use according to the old, informal numbering system, however, we will assign them to units that are without a bin in April. They are 3, 15, 28, 30, 31, 32, 34, and 37.

If this notice affects you then it is important for you to move your property from the unassigned bin to the bin assigned to your unit number before April 15. Shortly after April 15, if necessary, we will empty the contents of these bins and assign the space to the appropriate units.

In another outstanding matter, the Board of Directors sponsored a letter to association members requesting updated keys for your unit. If you have changed or added locks to your condominium it imperative that we have a duplicate of each key in the event we need to access your unit for maintenance or an emergency.

In advance, I thank you for your cooperation with these most important issues. Please be invited to contact me if you have any questions or if I can be of assistance to you.